



Billy Foundation
PO Box 12205
Santa Rosa, CA 95406-2205
707-545-1044
office@thebillys.org

Dear Prospective Board Member:

Thanks for expressing interest in joining the Billy Foundation's Board of Directors. Each prospective Board member must attend at least two Board meetings in the past year and two gatherings in the past 2 years prior to applying to serve on the Board. To apply, please write a Letter of Application addressing the 6 points listed below and send your completed Letter to the Board (board@thebillys.org).

Please address the following topics in your Letter:

1. Acknowledge your desire to serve the Billy community.
2. Comment on the Billy organization - expressing your views, concerns and specific ideas for its future development.
3. Discuss the skills, knowledge and resources you offer the Billy community - personally and professionally.
4. Discuss your strengths, for example in finance, fundraising, administration, publicity, education, policy, etc.
5. Discuss your time constraints, limitations or possible conflicts of interest.
6. Discuss your view of consensus and the Board Working Agreements

Board members are expected to attend all Board meetings. A typical Board meeting lasts 4 hours and is generally held on the third Sunday afternoon of each month, at Board member houses or online via Zoom. In addition to attending monthly meetings, Board members are expected to attend Visioning Retreats, and Board Retreats, as well as spend additional time working on committees and special projects. Board members are asked to serve for one term, which is two years. Being on the Billy Board means you are a spokesperson for the organization and its mission:

The mission of the Billys is to foster community, intimacy, and personal exploration among gay, bi, and queer men through shared values and heart-centered brotherhood.

We are delighted to know of your interest, and look forward to receiving your Letter of Application.

Sincerely,
Kris Shanks, Resource Coordinator

Joining the Board

approved 9.18.2005

1. A prospective Board member must have attended a minimum of 2 Board meetings in the past year and 2 gatherings in the past 2 years.
2. Once a prospective Board member has indicated his/her interest in joining the Board or the office will send the prospective Board member a Letter of Application.
3. Prospective Board members must complete the Letter of Application and send it to the Resource Coordinator for distribution to the Board before their application can be considered.
4. The President of the Board or a designated Board member will ensure the process enumerated below is followed:
 - a. Following the receipt of the letter, a period of candidacy evaluation begins. This period will last a minimum of one month, ending with the first Board meeting after one month has elapsed. During that time Board members can consult with other Board members, the Billy public, and the Board applicant concerning his/her application.
 - b. If a Board member(s) has questions or concerns about the candidate's application, he/she is obligated to contact the applicant and seek additional information. Any information obtained through this procedure must be shared with the entire Board as a part of the decision-making process.
 - c. At the Board meeting where the applicant's candidacy will be decided, Board members, the applicant, and any of the public attending are invited to make any additional statements or comments they would like on this issue. When the Board makes its decision, the applicant can either remain in the room or leave, depending on what he or she desires.
5. The Board may decide one of the following:
 - a. accept the candidate. If the applicant has left the room, the Board president (or delegate) will contact the applicant, tell them of their acceptance and invite them to the next Board meeting;
 - b. reject the candidate. If the applicant has left the room, the Board president (or delegate) will contact the applicant and explain the reasons for the rejection;
 - c. inform the candidate that insufficient information is available for the Board to make a decision at this time. If this happens, the applicant is invited to submit any additional information that may help the Board reach a consensus on the applicant.