

Mailing List Policy

The primary purpose of this policy is to provide a functional guideline for decisions about use of the mailing list for Billys and non-Billys. The Management Team shall make the final determination as to access, utilizing the policies outlined here.

1. Board members may have access to and use the mailing list to accomplish Billy Foundation / Billy Club business. The Management Team may determine that people functioning in Board approved activities (i.e. Newsletter, etc.) May have access to the mailing list. Beyond these situations, the mailing list will not be distributed to individuals, but will be administered by the Management Team.
2. All mailings for non-Billy Foundation events or news will include a statement of mailing list confidentiality.
3. Organizations or individuals wanting materials distributed to the body of Billys will submit sample materials and a request to the Management Team. At least two members of the Management Team must be available to review materials, and must be in agreement as to the suitability. If the Management Team determines the materials are appropriate for distribution, the distribution will be handled by the Management Team in the most time efficient manner possible.
4. All printing, handling, and distribution costs must be borne by the entity requesting access to the Billy Foundation / Club mailing list. These costs may include a figure to represent the time and labor of the Management Team needed to facilitate distribution.
 - A. All materials from nonprofit organizations and events to be distributed to the body of Billys must support the goals and values of the Billy Foundation, and be of significant potential interest to Billys.
 - B. Events or activities whose primary and/or significant purpose is to raise money for the Billy Foundation / Club are specifically allowed.
 - C. Materials promoting for-profit events or activities, or sponsored by commercial organizations, must be shown to be of extreme interest to the body of Billys. To insure this, the Board members who comprise the Mailing List Committee must support the request, as well as the minimum of two members of the Management Team.